

# Notice of Meeting

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## Overview and Scrutiny Management Commission

**Tuesday, 1 March, 2011 at 6.30pm**  
in Council Chamber Council Offices  
Market Street Newbury

Date of despatch of Agenda: Friday, 18 February 2011

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard on (01635) 519462  
e-mail: [schard@westberks.gov.uk](mailto:schard@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at  
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WestBerkshire  
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**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 1  
March 2011 (continued)**

**To:** Councillors Brian Bedwell (Chairman), Jeff Brooks (Vice-Chairman),  
Geoff Findlay, Irene Neill, David Rendel, Quentin Webb and  
Emma Webster

## Agenda

<b>Part I</b>	<b>Page No.</b>
1. <b>Apologies for Absence</b> To receive apologies for inability to attend the meeting (if any).	
2. <b>Minutes</b> To approve as a correct record the Minutes of the meeting of the Commission held on 18 January 2011.	1 - 10
3. <b>Declarations of Interest</b> To receive any Declarations of Interest from Members.	
4. <b>The Council's response to the severe weather of winter 2010/11</b> <i>Purpose: To review the Council's response to the severe weather experienced during the winter of 2010/11.</i>	11 - 18
5. <b>Actions from previous Minutes</b> To receive an update on actions following the previous Commission meeting.	19 - 20
6. <b>Items Called-in following the Executive on 17 February 2011</b> To consider any items called-in by the requisite number of Members following the previous Executive meeting.	
7. <b>Councillor Call for Action</b> <i>Purpose: To consider any items proposed for a Councillor Call for Action.</i>	
8. <b>Petitions</b> <i>Purpose: To consider any petitions requiring an Officer response.</i>	
9. <b>Performance Indicator - affordable housing units</b> <i>Purpose: To explore factors causing this indicator to be reported as red, including the impact of the recession, and the remedial action being taken.</i>	21 - 26



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 1 March 2011 (continued)**

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| 10. | <b>CCTV</b><br><i>Purpose: To outline the proposed Terms of Reference and scope for a review into the transfer of the Council's CCTV system to the Royal Borough of Windsor and Maidenhead.</i>  | 27 - 28 |
| 11. | <b>Scrutiny review into the Council's Common Housing Register</b><br><i>Purpose: To outline to the Overview and Scrutiny Management Commission the draft recommendations arising from a task group review into the operation of the Council's Common Housing Register.</i>       | 29 - 44 |
| 12. | <b>Greener Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee.</i>   | 45 - 48 |
| 13. | <b>Healthier Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee and provide information on the meeting held on 20 January 2011.</i>  | 49 - 56 |
| 14. | <b>Resource Management Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee and provide information on the meeting held on 25 January 2011.</i>  | 57 - 68 |
| 15. | <b>Safer Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee.</i>   | 69 - 70 |
| 16. | <b>Stronger Communities Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee and provide information on the meeting held on 7 February 2011.</i>   | 71 - 80 |
| 17. | <b>West Berkshire Forward Plan - March - June 2011</b><br><i>Purpose: To advise the Commission of items to be considered by West Berkshire Council from March – June 2011 and decide whether to review any of the proposed items prior to the meeting indicated in the plan.</i> | 81 - 88 |
| 18. | <b>Overview and Scrutiny Management Commission and Select Committee Work Programme</b><br><i>Purpose: To receive, agree and prioritise the work programme of the Commission and Select Committees for the remainder of 2010/11.</i>  | 89 - 96 |

Andy Day  
Head of Policy and Communication

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**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 1  
March 2011 *(continued)***

If you require this information in a different format, such as audio tape, or in another language, please ask an English speaker to contact Moira Fraser on telephone (01635) 519045, who will be able to help.

